

**LAND SURVEYOR SECTION
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,
PROFESSIONAL ENGINEERS, DESIGNERS AND LAND SURVEYORS
TELECONFERENCE/VIRTUAL MEETING MINUTES
April 6, 2017**

PRESENT: Daniel Fedderly, Ruth G. Johnson, Christina Martin

EXCUSED: Bruce Bowden

STAFF: Brittany Lewin, Executive Director; Nifty Lynn Dio, Bureau Assistant; and other Department Staff

CALL TO ORDER

Daniel Fedderly, Vice Chair, called the meeting to order at 9:00 a.m. A quorum of three (3) members was confirmed.

ADOPTION OF AGENDA

MOTION: Ruth G. Johnson moved, seconded by Christina Martin, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Christina Martin moved, seconded by Ruth G. Johnson, to approve the minutes of January 5, 2017 as published. Motion carried unanimously.

ADMINISTRATIVE UPDATES

Delegation of Authority to the Monitoring Liaison and Department Monitor

MOTION: Ruth G. Johnson moved, seconded by Christina Martin, to adopt the 'Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor' document as presented. Motion carried unanimously.

SPEAKING ENGAGEMENTS, TRAVEL, OR PUBLIC RELATION REQUESTS

2017 NCEES Zone Meeting

MOTION: Daniel Fedderly moved, seconded by Ruth G. Johnson, to designate Christina Martin to attend the 2017 NCEES Central Zone Interim Meeting, and to authorize travel. Motion carried unanimously.

MOTION: Daniel Fedderly moved, seconded by Ruth G. Johnson, to request Brittany Lewin attend the 2017 NCEES Central Zone Interim Meeting, and to authorize travel. Motion carried unanimously.

CLOSED SESSION

MOTION: Christina Martin moved seconded by Ruth G. Johnson, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Daniel Fedderly, Vice Chair read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Daniel Fedderly-yes; Ruth G. Johnson-yes; Christina Martin-yes. Motion carried unanimously.

The Section convened into Closed Session at 9:15 a.m.

RECONVENE TO OPEN SESSION

MOTION: Christina Martin moved, seconded by Ruth G. Johnson, to reconvene in Open Session at 9:42 a.m. Motion carried unanimously.

VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION, IF VOTING IS APPROPRIATE

MOTION: Ruth G. Johnson moved, seconded by Christina Martin, to affirm all Motions made and Votes taken in Closed Session. Motion carried unanimously.

(Be advised that any recusals or abstentions reflected in the closed session motions stand for the purposes of the affirmation vote.)

DELIBERATION ON CREDENTIALING MATTERS**Application Reviews****Nicholas Brey**

MOTION: Ruth G. Johnson moved, seconded by Christina Martin, to table the application of Nicholas Brey, and request additional documentation regarding experience. Motion carried unanimously.

DELIBERATION ON DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS**Administrative Warning****16 LSR 003 – J.G.**

MOTION: Ruth G. Johnson moved, seconded by Christina Martin, to issue an Administrative Warning in the matter of DLSC Case No. 16 LSR 003. Motion carried unanimously.

BOARD TRAINING REVIEW

The Section reviewed training information relating to Public Records and Ethics and Lobbying requirements at this meeting.

ADJOURNMENT

MOTION: Ruth G. Johnson moved, seconded by Daniel Fedderly, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 9:45 a.m.